(a joint stock company incorporated in the People's Republic of China with limited liability) (於中華人民共和國註冊成立的股份有限公司)

(Stock code 股份代號: 3898)

Dear registered shareholder(s),

29 February 2024

## **Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") under the expansion of paperless listing regime and electronic dissemination of corporate communications that came into effect on 31 December 2023, Zhuzhou CRRC Times Electric Co., Ltd. (the "Company") is writing to inform you that the Company has adopted electronic dissemination of corporate communications (the "Corporate Communications"), which mean any documents issued or to be issued by the Company, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the website of the Company at <a href="https://www.tec.crrczic.cc">www.tec.crrczic.cc</a> and the HKEXnews website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> in place of printed copies.

Solicitation of electronic contact details

To ensure timely receipt of the Actionable Corporate Communications (Note), the Company recommends you provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "Reply Form"). Alternatively, you may sign and return the Reply Form to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, the Company will send the Actionable Corporate Communications in printed form in the future.

If you want to receive the Corporate Communications in printed form, please complete the enclosed Reply Form and send it to the Share Registrar or send an email to <a href="mailto:csrzic.ecom@computershare.com.hk">csrzic.ecom@computershare.com.hk</a> specifying your name, address and request to receive the Corporate Communications in printed form. Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

By order of the board

Zhuzhou CRRC Times Electric Co., Ltd.

Li Donglin

Chairman

Note: Actionable Corporate Communications refer to any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東:

## 以電子方式發佈公司通訊之安排

根據自 2023 年 12 月 31 日起生效的擴大無紙化制度及以電子方式發佈公司通訊規定下香港聯合交易所有限公司證券上市規則(「**上市規則**」)第 2.07A條,株洲中車時代電氣股份有限公司(「**公司**」)謹此通知 閣下,公司已採用以電子方式發佈公司通訊(「**公司通訊**」)之安排,該公司通訊是指公司發佈或將要發佈的任何文件,包括但不限於(a)董事報告、年度帳目以及審計報告副本及其財務摘要報告(如適用);(b)中期報告及其中期報告摘要(如適用);(c)會議通知;(d)上市文件;(e)通函;和(f)委任表格。

請注意,所有未來公司通訊的英文版和中文版將在公司網站 www.tec.crrczic.cc 和披露易網站 www.hkexnews.hk 上提供,以代替印刷本。

徵集電子聯絡資料

為確保及時收到可供採取行動的公司通訊<sup>(網註)</sup>,公司建議 閣下透過掃描本函背頁之回條(「**回條**」)上列印的 閣下專屬二維碼來提供 閣下的電子郵件地址。或者, 閣下也可以簽署回條並交回公司的香港股份過戶登記處(「**股份過戶處**」)香港中央證券登記有限公司,地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果公司沒有收到 閣下的有效電子郵件地址,直至股份過戶處收到 閣下有效的電子郵件地址前,本公司將於日後以印刷本形式發送可供採取行動的公司通訊。

若 閣下希望收取公司通訊之印刷版,請填妥背頁之回條並交回股份過戶處,或發送電子郵件至 <u>csrzic.ecom@computershare.com.hk</u>,並註明 閣下的姓 名、地址以及收取公司通訊印刷版的要求。請注意,收取未來公司通訊印刷版之指示由收悉 閣下指示當日起計一年內有效,此後將過期。

如 閣下對本函件有任何疑問,請於辦公時間星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)其間致電股份過戶處(852)2862 8688 查詢。

承董事會命 株洲中車時代電氣股份有限公司 董事長 李東林 謹的

2024年2月29日

Personalized QR Code 專屬二維碼

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REPLY FORM	回條
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Computershare Hong Kong Investor Services Limited (the "Share Registrar")

17M Floor, Hopewell Centre

183 Queen's Road East, Wanchai, Hong Kong

(Please choose ONLY ONE of the options below) (請從以下選項中**只選擇其中一項**)

致: 香港中央證券登記有限公司 (「股份過戶處」)

> 香港灣仔皇后大道東 183 號 合和中心 17M 樓

Option 1: Provide your email address for receipt of future Actionable Corporate Communications (Note 3) of the Company via electronic dissemination by scanning

your personalized QR code

選項1: 掃描 閣下專屬二維碼提供 閣下之電子郵件地址,以接收上市公司未來通過電 子方式發佈可供採取行動的公司通訊(附註3)

> You are **NOT required** to return this Reply Form if you choose "Option 1". 如選擇了「選項1」, 閣下**無須**交回本回條。

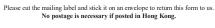
<b>Option 2:</b> I/we hereby provide my/our email address in writing for receipt of future Actionable Corporate Communications <sup>(Note 3)</sup> of the following listed					
company via electronic dissemination  選項 2: 本人/吾等現以書面提供本人/吾等之的電子郵件地址,以確保收到以下上市公司未來通過電子方式發佈可供採取行動的公司通訊( <i>Mt</i> t 3)					
Name of Securities holder(s) 證券持有人姓名: Name of the listed company 上市公司名稱:					
Zhuzhou CRRC Times Electric Co., Ltd.					
,					
Email address 電郵地址: (Note 3 / 附註 3)					

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Email address 電郵地址: (Note 3 / 附註 3)			
選項 3: 本人/吾等現要求收取公司通訊*印	「Corporate Communications* in printed form (Please 刷版 (知適用,請在以下方格內劃上「✓」號) inted copy and noted that this instruction is valid only for one year on 本地 (附述り	••	
	□ Printed Chinese version 中文印刷本 □ Printed Eng	lish and Chinese versions 中、英文印刷本	
Signature(s): <sup>(Note 1)</sup> 簽名: <sup>(附註 1)</sup>	Contact number: 聯絡電話號碼:	Date: 日期:	

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港



當 閣下寄回此回條時·請將郵寄標籤剪貼於信封上如在本港投寄· 閣下無需支付郵費或貼上郵票。

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